



CITY OF MISSISSAUGA
COMMEMORATIVE PLAQUE PROGRAM
PURCHASE AGREEMENT / BILL OF SALE

TO: CORPORATION OF THE CITY OF MISSISSAUGA (“City”)

I, (Insert Your Name as Purchaser) _____, wish to participate in the City’s Commemorative Plaque Program on the following terms:

1. Commemorative Plaque Purchase

I direct the city of purchase on my behalf the following number of Commemorative Plaques: (Insert number of Plaques to be purchased) _____.

2. Payment

I enclose my cheque for (Insert amount of cheque: Note \$282.50 for each Plaque inclusive of HST) _____ made payable to the City of Mississauga in payment for the number of Plaques stated in #1 above (“My Payment”). Mail payment to 950 Burnhamthorpe Road West, P.O. Box 1850, Station B, Mississauga, Ontario L4Y 3W6.

3. Agreement To Conditions

I acknowledge and agree to the following conditions:

- (a) this Plaque will accompany a Bench or Tree I have donated under a separate agreement;
- (b) each Plaque shall be oval in shape, made of cast bronze metal, with approximate dimensions of 6 inches (15 centimetres) by 4 inches (10 centimetres) and raised lettering, as illustrated in the attached sample sketch and initialled by me;
- (c) I will inform City staff of the name I wish to be engraved on each Plaque;
- (d) no Plaque will be purchased until the City has received My Payment in full;
- (e) in addition to the cost of the Plaque, My Payment includes the costs of engraving, installation, upkeep and maintenance of the Plaque and, if required, one replacement, together with applicable taxes. Further replacements of the Plaque will be at my option and cost;
- (f) installation of each Plaque will take place between April 15th and November 15th;
- (g) the placement of memorial wreaths, flowers or any other item in the vicinity of any Plaque is prohibited;
- (h) the City will maintain each Plaque in the same manner as other plaques in City parks;
- (i) the City will have the right to relocate or remove a Plaque if necessary due to vandalism or any other circumstance. Where possible, a Plaque will be relocated with the same City property. Prior to any relocation or removal, the City will attempt to contact me at the most recent address on file with the City. It is my responsibility to notify the City of any change to my address;
- (j) if any part of My Payment is not needed to purchase, engrave, install, maintain, replace or relocate Plaques purchased under this Agreement, the balance shall be used to provide and maintain trees and benches in City parks.

4. Bill of Sale to the City

By my signing this Agreement, I hereby sell, transfer and assign to the City title to each Plaque I am purchasing under this Agreement, together with all my rights and interest in each Plaque.

Date: _____

Signature as Purchaser

Signature of Witness (City Staff)

Full Name (Please Print)

Address

City Province Postal Code

Bus. Tel. No. Home Tel. No.