



**CITY OF MISSISSAUGA  
TREE SCULPTURE PROGRAM  
DONATION AGREEMENT**

**TO: CORPORATION OF THE CITY OF MISSISSAUGA (“City”)**

I, (Insert Your Name as Donor) \_\_\_\_\_, wish to make a donation to the City’s Tree Sculpture Program in \_\_\_\_\_ Park , on the following terms:

**1. Donation**

I enclose my cheque for (Insert amount of cheque: Note \$ \_\_\_\_\_ for each Tree sculpture inclusive of HST 13%) \_\_\_\_\_ made payable to the City of Mississauga as my donation to the City’s Tree Sculpture Program (“My Donation”). **Mail payment to Parks and Forestry 950 Burnhamthorpe Road West, P.O. Box 1850, Station B, Mississauga, Ontario L4Y 3W6.**

**2. Use of My Donation**

My donation is to be used by the City to commission and maintain on City property one Tree sculpture.

**3. Agreement To Conditions**

I acknowledge and agree to the following conditions:

- (a) this City’s Parks and Forestry staff will work with me to select an appropriate tree candidate, location and design for the tree sculpture. Since not all City properties or trees are suitable for the Tree Sculpture Program, the City will have the right to make the final decision as to tree candidate, location and design of the carving.
- (b) after the final decision has been made as to tree candidate, location and design, the Tree will be commissioned in accordance with the City’s standards and specifications;
- (c) no Tree will be carved until the City has received payment in full of My Donation;
- (d) if I require a plaque, it will be by separate agreement. However, I understand that not all sites are suitable for plaques;
- (e) carving of the Tree will take place in the Spring, Summer or Fall season, depending upon when My Donation is received and when the final decision as to tree candidate, location and design is made;
- (f) I understand that the Tree sculpture continues to be City property once it is carved;
- (g) the placement of memorial wreaths, flowers or any other item in the vicinity of the Tree sculpture is prohibited;
- (h) the City will maintain and inspect the Tree sculptures once per year or as needed;
- (i) the City will have the right to remove the Tree sculpture if necessary due to vandalism or any other circumstance. The City will attempt to notify me at the most recent address on file with the City. It is my responsibility to notify the City of any change to my address;

**4. Receipt for Tax Purposes**

The City will issue me a receipt for tax purposes in respect of My Donation to the extent permitted by the Income Tax Act.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature as Purchaser

\_\_\_\_\_  
Signature of Witness (City Staff)

\_\_\_\_\_  
Full Name (Please Print)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Bus. Tel. No.

\_\_\_\_\_  
Home Tel. No.